



America's Clogging Hall of Fame Sanction Guidelines & Form

Fiscal Year is November 1st thru September 30th

Updated 11/8/2018

Sanctioned events will be listed on the ACHF website.

Sanctioned Competitions on consecutive weekends must be at least 200 miles apart. Sanctioned Competitions on the same weekend must be at least 400 miles apart.

Directors of Competitions are NOT allowed to override the ACHF rules.

If the competition has 40 team dances or less, the competition can use 3 ACHF certified judges from our list with one being a Judge/Rep. This helps with overhead cost of putting on the event. The competition director must have this approved by the executive board at least two weeks prior to the event.

Every competition must be fully staffed (please see website for choices):

- 5 Certified Judges (Only 2 judges may be associated with the Director of the Competition)
- 1 Certified Rep (May be one of the judges who is a certified rep)
- 1 Certified Scorekeeper
- 1 Timekeeper (Rep appoints a judge or agrees to a volunteer)
- 1 Runner for Score Sheets

ACHF Score Sheets must be used with NO changes.

Rep must call the Team Director to the table for any deductions given.

Directors may change age divisions for solos.

Directors may give awards any way they please.

NOTE: If a Dance Off is skipped for Grand Champion solos, the Judges **MUST** be informed **PRIOR** to scoring the category.

DIRECTORS MUST send a copy of their lineup to their scorekeeper at least 2 days in advance. Directors will set their own entry fees.

INTEGRITY NOTICE: No competitor at any Sanctioned Competition can have any team affiliation with any staff member or Judge.

Directors MUST make certain that every required staff person has correct phone numbers for emergencies!!

Fees and hotel accommodations should be agreed upon prior to Competition for all Staff.

The following fees are **required minimum** fees for ALL Sanctioned Competitions:

Judges' fee is at least \$225.00 per day for each judge for an average size competition.

Scorekeeper fee is at least \$300.00 per day for an average size competition.

If the Rep is also a Judge, this person will be paid \$50.00 more than the Judge fee.

If a Judge is the Timekeeper, this person will be paid \$25.00 more than the Judge fee.

These fees should increase if the competition lasts more than 12 hours or if the paid staff drives more than 3 to 4 hours to attend.

Sanctioning fee will be calculated at \$1 per dancer per team dance category. Each time the dancer takes the stage with their team then it will be a dollar towards the sanctioning fee. This fee will be due 2 weeks after the competition date or the competition will be cancelled for the following calendar year.

For a smoother running competition:

The Timekeeper should have a copy of the time requirements (max and min). This information is on the first page of the rules available on our website.

ACHF has an official Time Sheet that needs to be filled out by the Timekeeper and sent to the Scorekeeper along with the score and rep sheets.

For a time infraction, the Timekeeper notifies the Rep immediately. The Rep must call the Team Director to the Judges' table to let them know about the time deduction.

The Score Sheets' Runner for the competition should meet with the Scorekeeper (prior to competition beginning) for instructions regarding his/her expectations.

The Runner is expected to look at each score sheet in front of each judge to scan for Unmarked Areas, correct Category, correct Age Division, both Decimal Points, and for the Judge's Signature. Any needed changes should be made before the Runner takes the sheets to the Scorekeeper.

The Runner should make sure they have 5 score sheets, a rep sheet, and a timekeeper sheet.

It is important that the Runner is always aware of who is dancing, the category, and the age division.

Results shall be sent to the ACHF Registration Chairperson, the Web Master and the Competition Director within 3 days of the end of the competition. These results must show ranking of ALL competitors in each age division and EVERY category. This also includes the Grand Champion male and female winners in Solos (Traditional, Contemporary, Acapella and Flatfoot) and the Grand Champion Duo/Duets.

This information should include... the director's name, address, phone number, and email.

Each Competition Director MUST copy & send their entire registration information to the ACHF Registration Chairperson (currently Cheryl Skeen).



America's Clogging Hall of Fame Sanction Confirmation Form

Name of Competition _____

Date of Competition _____

Address of Competition _____

Competition Director Information:

Name _____

Address _____

Email _____

Judges: _____

Phone # _____

Rep: _____

Scorekeeper: _____

Timekeeper _____

Signature of Director _____

(Signature of Director is acknowledging agreement to follow all Sanction Guidelines.)

Signature of Sanction Chairperson _____ Date _____

Accepted _____ Declined _____ Reason _____

Sanction Fee is \$1 per dancer per team dance. (Refer to Guidelines Sheet). Make check payable to ACHF.

Form is due 2 weeks prior to competition. Fee and Team contact form is due 2 weeks after competition.

Please send fee and form to the ACHF Sanctioning Chairperson: Cheryl Skeen, 1084 Old Camp Rd, Denton, NC 27239

hickoryflathoedowners@gmail.com

336-259-4233

Competing Teams Attending (Contact Info Form)

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